

Minutes of the Resort Village of Manitou Beach Regular Meeting of Council held on January 6, 2020

PRESENT

Mayor Gerald Worobec
Deputy Mayor Larry Zemplak
Councillor Doug Guenther – *via phone*
Councillor Chris Moffatt
Councillor Poppy Petersen
Lindsay Whitfield, Foreman
Beverley Laird, Chief Administrative Officer

REGRETS

None

CALL TO ORDER Mayor Worobec called the meeting to order at 5:30 p.m.

AGENDA

001/2020 Zemplak That the agenda be approved with the following additions under Financials:
Carried # 2 December Bank Reconciliation reserve account
#3 December Bank Reconciliation general revenue account
#4 December Statement of Financial Activities

DELEGATION

Sherwin Petersen reviewed a written report that updated council on the activities that WUQWATR. Mr. Petersen completed his presentation at 5:52 pm.

MINUTES

002/2020 Moffatt That the regular meeting of council minutes for December 16, 2019 be approved with the minor
Carried changes.

FOREMAN REPORT

Foreman Whitfield updated council on the maintenance work list. Delco will be coming in the new year to calibrate the turbidity meter and to do an inspection of the water treatment plant. A manhole has been identified as needing repair. Top Shot will be contacted for a quote to repair the manhole. Enzymes have been put into residents' facilities to help clear lines of possible build up and to help the lift stations with build up. Ice has been building up at 702 Lake Avenue due to a well leak. Ice will be cleared around the hydrant and valves and sand bags will be put around to keep these item accessible.

CHIEF ADMINISTRATIVE OFFICER REPORT

Beverley Laird reported on the status of year end activities that included closing off the receivable accounts and preparing for the audit.

REPORTS

003/2020 Petersen That the Foreman and Chief Administrative Officer's reports be approved as presented.
Carried

CORRESPONDENCE

004/2020 Worobec The correspondence having been read can now be filed.
Carried

BYLAWS/POLICIES

005/2020 Worobec That Bylaw #8/2019, a bylaw to fix the rates to be charged for water and sewer services be given
Carried third and final reading.

Foreman Whitfield left the meeting at 6:29 pm

NEW BUSINESS

006/2020 Moffatt Carried That the Committees of Council for 2020 which includes Poppy Petersen be approved.

007/2020 Guenther Carried That the proposed subdivision for 508-510 Lake Avenue be approved.

FINANCIALS

008/2020 Petersen Carried That the Accounts for Approval be approved for payment in the amount of \$37,288.17.

009/2020 Worobec Carried That the December 2019 Bank Reconciliation for the reserve account be approved.

010/2020 Zemplak Carried That the December 219 Bank Reconciliation for the general revenue account be approved.

011/2020 Guenther Carried That the Statement of Financial Activities for December 2019 be approved as presented.

COUNCIL REPORTS

Council participated in a general discussion.

*Council went in camera 7:19 pm to discuss employee reviews
Council resumed session at 8:34 pm*

012/2020 Zemplak Carried That the following staff salary changes come in effect January 1, 2020:
Lindsay Whitefield, Foreman \$32 per hour and annual review to be done in March, 2020
Bryan Marcizyn remain at \$28 per hour and when Water Treatment Level 2 is achieved the wage will be reviewed.
Fran Potts \$23 per hour
Charlene McKay remain at \$23 per hour and have 6 days given to be applied to outstanding vacation account.
Beverley Laird, CAO \$65,500 annually

ADJOURNMENT

013/2020 Moffatt Carried That the regular meeting be adjourned, the time being 8:34 pm. The next council meeting will be held on Monday, January 20, 2020 at 5:30 pm.

Mayor

Chief Administrative Officer